
mySchedule Annual Vacation - Submission Schedule

The schedule for submission of vacation requests through mySchedule for this year's vacation planning is:

2024 Annual Vacation Submission Schedule for Employees		
Round	Round Opens at 10am PST (to receive vacation requests)	Round Closes at 10am PST (will no longer accept vacation requests)
1	November 3, 2023	November 7, 2023
2	November 10, 2023	November 14, 2023
3	November 17, 2023	November 21, 2023
4	November 24, 2023	November 28, 2023
5	December 1, 2023	December 5, 2023